Task Analysis

1. The task is\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
2. Sub-task into chunks:
	1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Identify steps in subtasks. 1.1
	1. 1.1.1\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	2. 1.1.2\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	3. 1.1.3\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	4. 1.1.4\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	5. 1.1.5\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	6. 1.2
	7. 1.2.2 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	8. 1.2.3\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	9. 1.2.4\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	10. 1.2.5\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do:

* Aim for Goldilocks zone.

Don’t:

* Don’t include nouns
* Don’t get too detailed
* Don’t use subjective statements
* Don’t use goal statements